Procedures for Starting School (Non-Japanese Students)

Application Procedure for Enrollment to Public Elementary/Junior High Schools

①Place: School Affairs Group, School Affairs Division, Board of Education

#7 counter, 7th floor, 2-45-1 Minami-Ikebukuro, Toshima-ku, Tokyo 171-8422

②Required document: Both parent/guardian's and children's

• Resident Card or • Special Permanent Resident Certificate

September 1, 2020 (Tuesday) through September 30, 2020 (Wednesday)

8:30 a.m. till 5:15 p.m. (weekdays only)

Adjacent School Plan: If you want your children attend the adjacent school, please ask for the

application form.

③Period to apply :

After finishing to apply for enrollment

 For adjacent

No application needed

Apply September 1 through September 30, 2019

for Elementary and Junior High Schools

Select one school from the adjacent schools, fill in the application form

send in return-mail envelope. Class observation week/our Website may help

you to select the school.

There will be a lot drawing when applicants exceed admission limit.

With a lot drawing

Lot drawing

December 1, 2020

Without a lot drawing

Health Check in November (Elementary School only)
At the designated school

Health Check in November (Elementary School only)
At the school you selected

Enrollment Permit for Non-Japanese Student in late December

The permit for the designated school will be sent by mail.

ese Student in late

XNo health check for

Junior High School

Enrollment Permit for Non-Japanese Student in late December

According to the result of drawing, the permit for the school which your children will enroll will be sent by mail.

(You will receive the permit for the designated school when you do not win the drawing.)

- ※ In Adjacent School Plan, you can only select either the designated or the adjacent school.
- While you are consulting on starting school with Board of Education, the permit delivery may be delayed.
- If you wish to change the designated school after you have received the permit, you need to apply to change schools.
 This change will be authorized only when Board of Education determines so after having interviewed you. (e.g. In case brother

or sister, who changed the designated school, is attending and will do so after April.) Besides, there may be a limit in school capacity due to the increase of students in the area you wish.

(Schedule for application: From December 21, 2020 to January 6, 2021)