

To: Parent / guardian

Board of Education
Toshima City Office

For non-Japanese students
entering Toshima public elementary / junior high school

Your children will be eligible to enroll in elementary/junior high school starting April 1, 2026.
Please apply at the Board of Education, Toshima City Office. The procedures follow.
For more detail contact School Affairs Division.

1 Who can enroll ?

① For public elementary school

Resident in Toshima City and was born April 2, 2019, through April 1, 2020

② For public junior high school

Resident in Toshima City and will graduate from elementary school
on March 31, 2026.

(※ You must apply even when your children graduate from Toshima
public elementary school and enter Toshima public junior high school.)

2 What do you need to apply?

Residence card or special permanent resident certificate (both yours and children's)

3 When to apply?

By September 30, 2025 (Tuesday)

※ 8:30 a.m. till 5:15 p.m. (weekdays only)

4 Where to contact?

School Affairs Group, School Affairs Division, Board of Education, Toshima City Office
#6 Counter, 7th floor, 2-45-1 Minami-Ikebukuro, Toshima-ku, Tokyo 171-8422
TEL : 03-3981-1174

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※参照できない場合は、豊島区教育委員会学務課学事グループ（豊島区役所7階6番窓口）までお越しくください。

◆Visit our English and Chinese websites for information

※If you cannot find those sites, please visit the School Affairs Group, School Affairs Division, Board of Education
(Toshima City Office 7F, #6 Counter)

◆丰岛区网页，设有英文版・中文版的办理指南。敬请参阅。

※无法参阅时，请直接到丰岛区教育委员会学务课学事组咨询（丰岛区役所7楼6号窗口）。

URL : <http://www.city.toshima.lg.jp/353/1708041326.html>

School your children will enroll

We will designate the school by the area where you live.

However, for a first-year student, you can select the school in the adjoining area where you live (Adjacent School Plan). For this plan, please apply by September 30 (Tuesday), 2025.

If you need more information, ask when you apply for admission.

Tuition fees, textbooks & other expenses

Tuition fees, lunch fees, and textbooks are free of charge. School supplies, outings, study trips, gym uniforms, indoor shoes and uniforms (junior high school only) should be paid for by the parent/guardian.

Toshima City has a School Financial Assistance program to cover some of the school expenses for parent/guardian who lives in Toshima and is having financial difficulty.

If you want to apply, please fill in the application form for school financial assistance, which we will distribute after school starts, and turn it in to the Board of Education, Toshima City Office.

Japanese language lesson

There are Japanese lessons for children whose Japanese ability is not enough. They can learn Japanese along with daily living habits.

Children below are encouraged to take lessons:

- Children who recently arrived in Japan and do not understand Japanese.
- Children who do not understand what teachers are talking about or do not understand Japanese words in textbooks.

Class location:

【Schools with Japanese lesson class】

- **Hosei** Elementary School and **Ikebukuro** Elementary School

Children can take lessons with the permission of the school principal. Please consult with the principal after school starts.

【Schools with the teachers of Japanese language】

- **Gyoko** Elementary School, **Hoyu** Elementary School, **Sugamo-Kita** Junior High School and **Nishi-Ikebukuro** Junior High School

Children can receive Japanese lessons from the teachers with the permission of the school principal. Please consult with the principal after school starts.

【Japanese class at Education Center (3-1-7 Zoshigaya, Toshima-ku)】

Education Center gives lessons to children who do not enroll in any of the above six schools and arrive in Japan less than six months ago. Elementary school students will receive lessons at their school by visiting teachers, and junior high school students will receive lessons at the Education Center. If you would like your children to take Japanese class, please contact the principal after enrolling.