

Application Form of Tax Certificate By Postal Service

特別区民税・都民税（住民税）証明書郵送申請書

To The Mayor of Toshima City,

Date of Application: / /

◆The agent can not apply for this certificate.

① Applicant 申請者

Address as of January 1st in Fiscal year 賦課期日住所

Present address 現住所

Name

Tel

Date Of Birth (yyyy/mm/dd) : (/ /)

② Purpose of Use 使用目的

1. Immigration Bureau / Embassy 入管等	2. Guarantor 保証人
3. Child's allowance 児童手当	4. Loan 融資
5. Public housing 都営・区営住宅	6. Private housing 賃貸借
7. Dependent of health insurance 扶養認定	8. Scholarship 奨学金
9. Medical expense subsidy 医療費助成	
10. School / Nursery / Kindergarten 学校・保育園・幼稚園	

③ Necessary document & Required year 証明種類と年度

1. Certificate of Income

課税（非課税）証明書

copy

2. Certificate of Tax Payment

納税証明書

copy

Fiscal year : 年度課税

(Income year : 年分所得)

ex) Fiscal year : 2023 (Income year : 2022)

Fiscal year : 年度課税

ex) Fiscal year : 2023

④ Item to attach 同封書類

① Handling Fee

Purchase a fixed postal money order "TEIGAKU KOGAWASE" at the post office
for ¥300 per 1 copy.

② A stamped, self-addressed envelope

③ A copy of your identity card

(such as a residence card, driver's license)

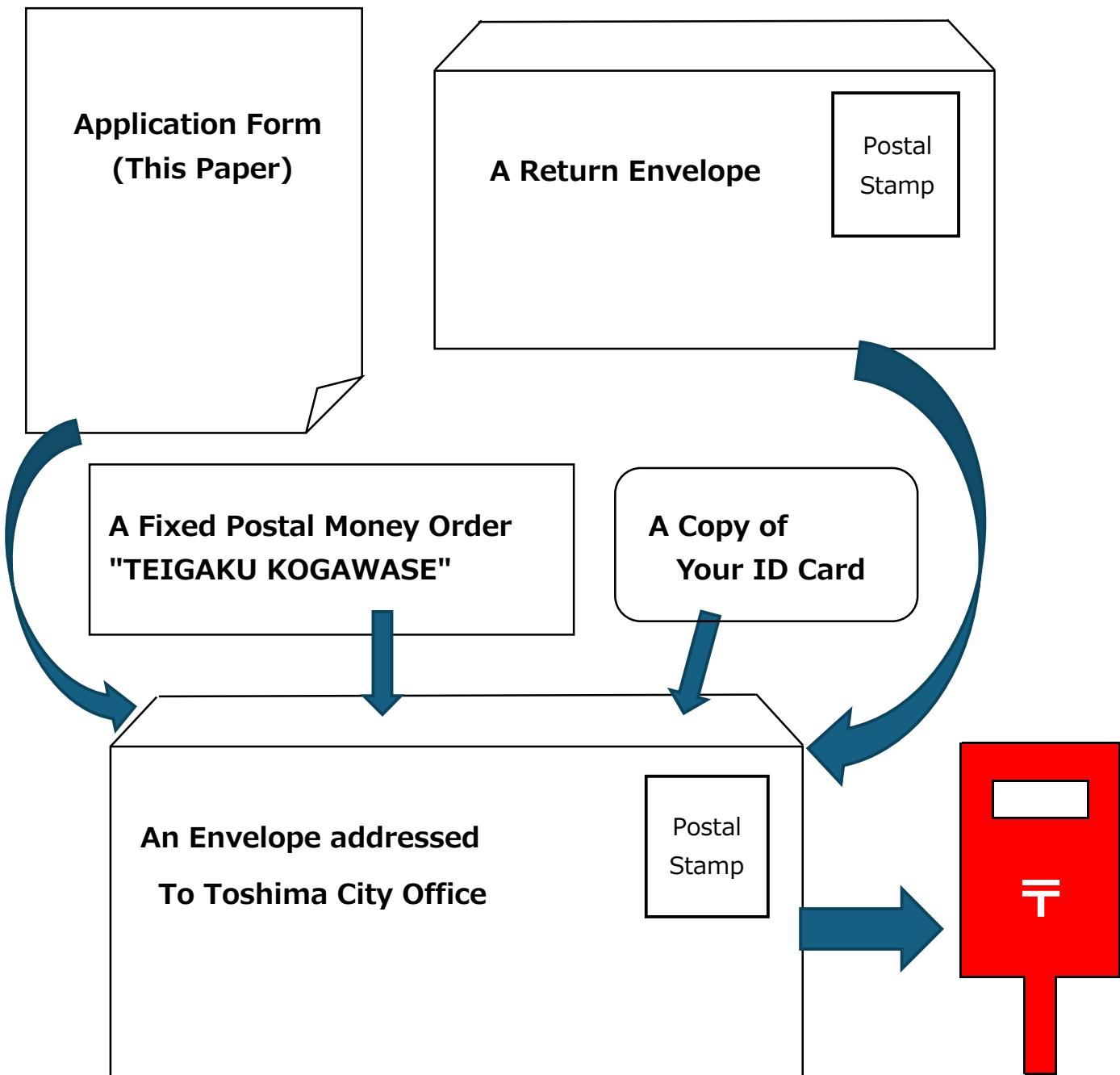
◆ Mailing Address

Toshima city office, Zeimu-ka, Tax certificate group
2-45-1 Minami Ikebukuro, Toshima-ku, Tokyo
〒171-8422
TEL 03-4566-2352

受付	確認

How To Send

◆It takes about 1 week until the certificate reaches your home.



◆Mailing Address To Toshima City Office

Please cut it in a dotted line and paste it on the envelope if you would like.

〒171-8422

豊島区南池袋2-45-1

豊島区役所 税務課 税証明担当 御中